



Technical Suggestions

While we do not have technical requirements per say, the following will help you determine if teaching online is for you. You can certainly learn all these things as we go, but it will take you much longer. So be prepared to dedicate extra time to updating your computer skills. Knowing the following items will greatly shorten the time it will take to complete your classes and start teaching.

Photo Skills:

- Taking high quality, digital photos of your work
- Resizing and enhancing photos
- Uploading photos to the internet. (Photos can be hosted directly on our website.)

Internet Basics:

- Basic understanding of how the internet works, including security and pop-up blocker programs. General understanding of web pages, URL's and file uploading.
- Basic understanding of HTML coding is a big plus, but not a requirement. You don't need to be able to write code, but understanding how it works will help you troubleshoot problems and build a nicer looking classroom.
- Creating web pages and links. Again you will not be writing your own web pages, but a general understanding of how the process works it quite beneficial.
- Downloading software from the internet.

Multimedia Software:

- Working knowledge of PowerPoint, 2003 or higher would be best.
- Working knowledge of Keynote for Macs
- MCC teachers convert their presentations to flash or quicktime. We will provide options for you to use.

The most important skill you can have is a desire to learn new things and to be, as one MCC teacher says, technically adventurous.

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